

**CITY OF BUFFALO CITY REGULAR MEETING-  
MONDAY, JULY 10, 2023 -MUNICIPAL BUILDING – 7:00 PM**

The regular meeting of the City of Buffalo City Common Council was called to order by President Jeannie Czaplewski at 7 p.m. Roll call: Jeannie Czaplewski, George Fuller, Larry Johansen and Kim Beseler. Absent: Mayor Ben Holien. Also Present City Superintendent Stan Meier. No citizens present.

Motion Fuller, second Beseler to approve minutes from the previous meeting. All yes, motion carried.

**Finance** - Czaplewski discussed the 2022 audit with the council. Audit notes were discussed and year end entries will be changed a little. Emergency cash funds are down a little and we still have the ARPA funds to use. Spent some on bigger capital expenditures including basketball hoops, docks, equipment. Motion Beseler, second Fuller to approve 2022 audit. All yes, motion carried.

**Recreation** –Fuller said 4th of July was very successful for Community Action Committee. Fuller told Meier that the park looked great. Finding things to add for next year and can always use more volunteers to work that day. Discussed Wednesdays in the Park. Discussion on Veteran’s Field renovation.

**Cemetery** – Beseler talked about Mausoleum updates. Clerk has not seen the quote from Seitz electric for the Mausoleum upgrades. Waiting on that to get that number and the other minor expenses to Ye Old Schoolhouse for review before moving forward. Need to do something for spiders now and then look for quotes for pest control next year.

Clerk presented a quote from Chronicle Cemetery Software for updating all cemetery records into digital mapping systems that include categorized maps for both office and public viewing. The system would digitize all our current records into one system that can be updated by the clerk, superintendent or other employees or designees in the future. The online system is also available for public viewing and additional journaling tributes to add to legacy type info for deceased who are buried in the cemetery. The company charges to add tributes to the online wall and the money is split with some of the profits coming back to the City. Clerk feels the benefits of getting all records digitized at this time will hugely benefit the City now and in the future and this system has a very unique interactive approach that could really benefit the public as well in the future. Motion Fuller, second Beseler to spend \$6,235 of the ARPA funds to pay for the Chronicle cemetery software upgrade/installation. All yes, motion carried.

There have been a lot of artificial flowers in the ground that Meier is pulling out. Foundations were ordered and prices have increased significantly.

**Building** - 4 permits issued this month. Mayor would like the clerk to draft a letter submitted on behalf of the council and building committee in regards to an upcoming Board of Appeals meeting. The property owner has a current residence sitting 4’5” to close to the alley and they are wishing to build onto the structure at the same distance on that side. Property owners on the other side of the alley have no objections to the addition, and Holien has been speaking with the property owner’s who are wanting to build. They currently have a deck that sits closer to the alley than they will be building. He would like the board of appeals to know that the city does not object to the variance request. Consensus of the Council to draft the letter to the Board of Appeals on theirs and Holien’s behalf.

**Health and Safety** - Dog complaint on 17th Street. Johansen will talk to owner.

**Public Works** - Letter about alley obstructions was discussed. Ordinances do not list alleys in property maintenance. Alleys are not part of personal property. Discussion on fence Beseler said is on the alley/city right of way. Not clear how City would require someone to trim and maintain access to alleys when the tree is on their property. For city employee to clear everything out of all alleys would take a long time and Czaplewski said if the alleys are needed by utilities they clear what they need to access. Fire department driveway work could be done in the next few weeks according to Meier.

**Riverfront** - One riverfront space was given out to someone from the waiting list. Meier cleaned out fishing line collectors again today.

**City Superintendent** - Discussed mailboxes in the park. Frustrated mowing around them and also would add more parking at the park if we could get them moved to the house sides of the street or put in a row at the ends of the block like most blocks have.

**City Clerk** - Motion Fuller, second Johansen approve sale of columbarium niche AE1-2 to K&M Lorenz and columbarium AE1-3 to J&T Lorenz. All yes, motion carried. Motion Johansen, second Beseler to approve operator license for Pierce and Pruca (B&S). All yes, motion carried.

**Other Discussion:** Discussed tree grant use and plan for future tree grant.

Motion Fuller, second Beseler to pay bills. All yes, motion carried. Motion Johansen, second Fuller, to adjourn. All yes, motion carried.

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Ben Holien, Mayor

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Jenny Ehlenfeldt, Clerk

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