



# City of Buffalo City

## Application for Building Permit

PERMIT NO.	_____
DATE ISSUED	_____
FEE	_____

**Please choose a project category:**

- NEW HOME CONSTRUCTION\*
- ADDITION TO CURRENT RESIDENTIAL PROPERTY\*
- INTERIOR REMODEL (INCLUDING WINDOWS)
- ROOFING
- SIDING
- DECK
- GARAGE - DETACHED\*
- GARAGE - ATTACHED\*
- SHED \*
- FENCE
- CONCRETE (SIDEWALK/DRIVEWAY/PATIO)
- TOWER/ANTENNA
- NEW COMMERCIAL CONSTRUCTION\*
- ADDITION TO COMMERCIAL PROPERTY\*
- INTERIOR REMODEL OF COMMERCIAL PROPERTY
- OTHER - PLEASE DESCRIBE \_\_\_\_\_

Applicant Name:	_____
Applicant Address:	_____
Building Project Address (if different):	_____
Phone #	_____
Contractor Name:	_____
Electric Contractor Name:	_____
Plumbng Contractor Name:	_____
Other Contractor Name:	_____
Applicant Signature:	_____
<p><i>By signing this application you agree that all above inofromaton is correct to the best of your knowledge and that all setbacks as outlied on page 2 will be met in accordance with the City of Buffalo City Zoning Regulations.</i></p>	

**Project Description** (Include materials to be used on interior/exterior) :  
***Any work that changes the structure of a property in any way must be accompanied by a detailed drawing that includes setback measurements from the street, side yard and alley. A copy of all sanitary and well placement maps must also be included with the application. Please refer to the setback guidelines on the back of this application.***

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TOTAL COST OF PROJECT (INCLUDING MATERIALS & LABOR):

**Permit Fees due when approved:**

Project cost \$10,000 or less = \$30  
 \$10,000 - \$50,000 = \$1.50/\$1,000 more  
 Over \$50,000 - \$.75/\$1,000 more

**PERMIT FINES:**

BUILDING WITHOUT A PERMIT - **FEE**  
**DOUBLES** AFTER 30 DAYS WITH POSSIBILITY  
 OF \$10/DAY FINE AFTER 30 DAYS

**\* Additional Information Form must also be filled out**

# City of Buffalo City

## *ADDITIONAL INFORMATION FORM*

\*\* This form must be attached to the Building Application with all other applicable attachments for any building applications to be considered if proposed construction changes the structure

Building (or addition) measurements:

Number of Stories:

Height of Building (Including roof):

Intended use of Building in Detail (attach additional page if needed):

Construction Materials to be used on Interior:

Construction Materials to be used on exterior (siding, etc.):

**Attach the following:**

1. Blueprints
2. Detailed Property map with all setback measurements
3. Proposed sewage and water supply plan (if current system on property this system must be mapped out with measurements)
4. Official map filed with Buffalo County Zoning Department of any current sanitary or water supply systems on the property

\*\*\*\*\*All structure changes to a residential structure need to be state inspected. Once the City permit is issued you will be responsible for contacting Residential Home State Inspector Fred Weber at 715-556-0066.

# Yards and Spaces Required:

(All setbacks are measured from your property line. To find your property line measure 30 feet from the center of the street. If you are uncertain where your property line is, you are responsible for hiring a surveyor)

## Maximum height:

Principal building	35 feet
Accessory building	12 feet
Unattached Garage	15 feet

## Minimum side yard:

Principal building:	15 feet
Accessory building	3 feet
Unattached Garage	15 feet

## Minimum front yard setback:

Principal, Garage & accessory buildings	25 feet
Deck (front & rear yard setback)	12.5 feet

## Minimum rear yard setback

Principal Building	25 feet
Accessory building	3 feet
Unattached Garage	25 feet or 10 feet with alley access

Minimum lot area per family      15,000 square foot amendment

Minimum floor area per family      1,000 square feet

Minimum width of dwelling      20 feet

Minimum setback from all sanitary components      10 feet

## **THINGS TO REMEMBER:**

**ACCESSORY BUILDING (SHED)** maximum square footage allowed is 120 sq. feet. Must be on same or an abutting lot or lots and located not more than 100 feet from the main building - *NOT ACROSS ALLEY*

**DECKS** - Front yard setback - 12 1/2 feet, Rear yard and side yard setback - 3 feet

**FENCES UNDER 6 FEET** - Can be on property line in back yard and side yards that do not abut a street.

**FENCES, HEDGES, WALLS TALLER THAN 3 1/2 FEET** - Not allowed in front yard or side yard if abuts street.

**FENCES, HEDGES, WALLS TALLER THAN 6 FEET** - (Solid greater than 1:4) -  
**BACK YARD - 3 FOOT SETBACK**  
**SIDE YARD - 3 FOOT SETBACK** (If not abutting street)

**FENCES, HEDGES WALLS** - Not to exceed 2 1/2 feet if located in vision clearance triangle

\* Applications may take a minimum of 2 weeks to be reviewed. Construction Can NOT start until you have your building permit prominently displayed at the construction location

\* Contractors are not held responsible for not obtaining building permits – HOMEOWNERS ARE RESPONSIBLE FOR APPLYING.

\* Burning of demolition materials is NOT ALLOWED

●HOUSE NUMBERS ARE REQUIRED TO BE PLACED ON ALL PRINCIPAL BUILDINGS BY CITY ORDINANCE



